

COMMISSION MEETING

October 21, 2009
CDRPC Conference Room
One Park Place, Suite 102
Albany, New York 12205

MINUTES

PRESENT: Bill Bruce, John Graziano, Lucille McKnight, Michael Whalen, Stan Brownell, James Shaughnessy, Fred Acunto, John Murray, Paul Sausville, Robert Godlewski, Barbara Mauro, David Vincent

ABSENT: Henry Dennis, Judy Breselor, Leon Fiacco, Michael Stammel, Philip Barrett, Jason Kemper, Gary Hughes, Michael Petta

PRESIDING: Barbara Mauro, Secretary, called the meeting to order at 8:30 am.

1. Welcome/Introduction of Guests

There were no guests at the meeting.

2. July 15, 2009 Meeting Minutes

The minutes were distributed before the meeting. No corrections were made.

Action Taken

Bill Bruce made a motion to approve the minutes, and John Graziano seconded. The motion was approved unanimously.

3. Financial Statement through September 30, 2009

The financial statement reflects activities through September 2009. The revenues are at 78.1% and expenses are at 66.3%. The financial statement represents ten months of activities for some of the expense items such as Rent and Health Insurance. There is approximately \$75,150 cash in the bank and outstanding receivables totaling \$138,455. There are also five Certificates of Deposit totaling \$135,104.49. One of the five CDs will be maturing in November and will be rolled over for a one year term.

The amount spent on the Miscellaneous line item is over the budgeted amount due to the Commission hosting a large number of meetings. Rocky is requesting approval to transfer \$1500 from the Contingent Fund account to the Miscellaneous account. For the 2010 budget, a separate line item will be created for meeting expenses.

The third quarter billings were sent out to the appropriate billing agencies this month. Mike Whalen inquired about the interest rates on the CDs and if they are bid out for better interest rates. The CDs have not been bid out, however interest rates are looked

into at least once a year. Mike Whalen offered to send Rocky a list of email contacts of bank representatives to inquire about interest rates from other banks. John Murray also suggested contacting other banks to compare interest rates.

Action Taken

Fred Acunto made a motion to authorize the transfer of \$1500 from Contingency Fund to Miscellaneous fund and Jim Shaughnessy seconded. The motion was approved unanimously.

Bill Bruce made a motion to approve the Financial Statements as presented and Stan Brownell seconded. The motion was approved unanimously.

4. Regional Waste Management-Possible Future Alternatives (Agenda order revised)

Bill Bruce provided the Board a brief update of activities, including possible future alternatives, to address solid waste management. There have been preliminary discussions to undertake a regional strategy including a proposal by Albany County to submit a grant proposal to DOS to evaluate the feasibility of a multi-jurisdictional approach to solid waste management.

The City of Albany received a landfill expansion permit from DEC, which will keep the landfill open for up to 8 years. There are three commercial haulers taking waste to two remaining landfills in the area, Albany and the Town of Colonie. The Albany landfill does approximately 1,000 tons per day and Town of Colonie about 500 tons per day. When the Albany landfill closes in approximately 8 years the thousands of tons of waste that is being dumped there will need to be shipped elsewhere costing a great deal of money.

City of Albany has been working with Albany County to discuss a possible larger regional solution that the Capital Region would benefit from in the future. There was a meeting with the four counties to begin a dialogue on the feasibility of a multi-county waste management authority for the Capital Region.

The grant proposal being submitted by Albany County is for a feasibility study, which will present data and maps that represents the four counties to get a consensus on which counties want to move forward with this project.

CDRPC has been asked by the City of Albany to be involved in the process and Rocky would like to get feedback from the Board on the level of activity CDRPC should be engaged in. Mike Whalen suggested CDRPC be very active in the process.

Paul Sausville inquired the amount of the grant request and if there is a local match. Albany County is applying for a \$55,000 grant with a 10% match. The grant will be submitted to the Department of State for the Local Government Efficiency Program.

5. CDRPC 2010 Census Outreach proposal in response to New York State Department of State Request for Applications (RFA)

CDRPC, in partnership with several of the other regional councils across New York, has responded to the Request for Applications (RFA) by the New York State Department of State and submitted a proposal to undertake 2010 Census Outreach activities. The proposal was submitted by the deadline of October 16, 2009. CDRPC has been involved in the 2010 census outreach activities since 2005 and has received previous grant support from the Empire State Development. This year however, the grant support is coming from the Dept of State and it is a competitive grant program. Rocky is requesting Commission approval for the grant application that was submitted on October 16, 2009.

The application has been submitted under the New York State Association of Regional Councils. There are nine regional councils in New York State and six are participating in the grant proposal.

The grant amount submitted was for \$46,696 and if awarded a contract, work would begin in mid November and continue through May, 2010.

CDRPC's activities will be focused in Albany, Rensselaer, Saratoga, and Schenectady counties. The proposed activities include both new and existing tasks in preparation of the 2010 Census.

Paul Sausville inquired what can be done on the County level in order to get more people aware of the 2010 Census. The Census Bureau will soon be sending census forms to county building inspectors in order to get addresses of all new construction. Counties can also send out notices to households or set up a complete count committee that includes churches and local organizations to get the information out. The Census Bureau offers an online tool kit that has various media outreach tools to assist in getting information out to the public.

Action Taken

David Vincent made a motion to approve the grant proposal and authorizing Rocky to sign the application and Paul Sausville seconded. The motion was approved unanimously.

6. CDRPC Program Update

Foreign Trade Zone. A draft application was submitted and feedback and input was received from the Foreign Trade Zone Board and based on that information a full application was submitted on October 20, 2009. If the application is approved, it will allow CDRPC to operate under the new framework guidelines. The proposed Magnet Sites have been designated and if approved under the new guidelines, applications for User Driven sites would be approved by the FTZ Board within 30 days assuming Custom issues are properly addressed.

CSO Project. CDRPC has asked DEC to extend the deadline for submittal of the Long Term Control Plan Project to September, 2010. The extension poses no additional expenses to the communities. DEC has approved the System Monitoring & Modeling Plan including the river modeling approach to ascertain the impacts of biochemical oxygen demand (BOD) from CSO discharges. The Citizens Advisory Committee met on October 7, 2009 and a Public Meeting is scheduled for November 10 at HVCC.

Watershed Planning. A Mohawk River Basin Program Action Agenda has been prepared by DEC staff with input on sustainable goals by CDRPC. CDRPC will partner with other stakeholders to assist in undertaking several of the tasks outlined in the Action Agenda.

EDA. The second of a two year extension was submitted and approved by EDA and an increase in funding from \$60,000 to \$70,000 for the year ending June 30, 2010.

Watervliet Reservoir. The City of Watervliet received a shared municipal services grant to investigate the feasibility of joint ownership/operation of the reservoir involving Watervliet and Guilderland. CDRPC will serve as Project Manager and sub contract with McNamee, Lochner, Titus & Williams and Hodgson Russ for legal and bond counsel.

School Enrollment Projections. Staff continue to move forward and projections are being prepared for the Shenendehowa and Ballston Spa School Districts.

Smart Growth Initiatives (partnership with CDTC). A Sustainable guidebook draft has been completed; Local community efforts focusing on Linkage studies; also a focus on outreach/education efforts involving others including CEG, Stakeholders Inc. and the Smart Growth Council.

CDYCI. The facility is currently operating as a 16 bed facility; expenses reduced (layoff of 4.5 persons); per diem rate adjustment approved. An energy audit of the physical plant was recently completed.

7. Combined Sewer Overflow Long Term Control Plan Update

A public meeting has been scheduled for November 10, 2009 at the Bulmer Communications Center at HVCC. The consultants will present the Receiving Water Quality Assessment, the CSS modeling results, and the revised project schedule at the meeting.

8. Staff Activity Report

The Staff Activity Report was distributed before the meeting. There was no discussion.

9. **Other Business (Nominating Committee)**

Barbara Mauro selected Lucille McKnight and Stan Brownell to serve on the nominating committee for 2010 officers. The nominating committee will report back at the December commission meeting with the recommendations for 2010 officers.

10. **Next Meeting Date/Time: December 16, 2009 at 8:30 AM**

The next Commission meeting will be held December 16, 2009 at 8:30 am.

Adjournment

Fred Acunto made a motion to adjourn the meeting and Stan Brownell seconded. The motion was approved unanimously.

Respectfully submitted,



Barbara Mauro
Secretary